



Immunisation Policy

When groups of children are together, illness and disease can spread rapidly. Preventable diseases such as measles and whooping cough can have serious health consequences for children, especially young children. Staff members who work in an early childhood education and care service are also at increased risk of certain infectious illnesses. Immunisation is a simple, safe and effective way of protecting people against harmful diseases. Our Service implements the Australian Government Department of Health, 'No Jab No Play' policy.

National Quality Standard (NQS)

Quality Area 2: Children's Health and Safety		
2.1	Health	Each child's health and physical activity is supported and promoted
2.1.2	Health practices and procedures	Effective illness and injury management and hygiene practices are promoted and implemented
2.2	Safety	Each child is protected
2.2.2	Incident and emergency management	Plans to effectively manage incidents and emergencies are developed in consultation with relevant authorities, practiced and implemented.

Education and Care Services National Regulations	
77	Health, hygiene and safe food practices
88	Infectious diseases
90	Medical conditions policy
162	Health information to be kept in enrolment record
172(2)(g)	A notice stating that there has been an occurrence of an infectious disease at the premises

Education and Care Services National Law	
174(2)(a)	Notification to the Regulatory Authority – (a) any serious incident at the approved education and care service



RELATED POLICIES

Control of Infectious Diseases Policy

Enrolment Policy

Family Communication Policy

Incident, Injury, Trauma and Illness Policy

Orientation of New Families Policy

Pregnancy in Early Childhood Policy

Record Keeping and Retention Policy

Sick Children Policy

Work Health and Safety Policy

PURPOSE

The purpose of this policy is to provide information to manage and prevent the spread of infectious illnesses and diseases. Our service has a duty of care to ensure that all children, families and educators are protected from infectious diseases whilst at the Service. Along with maintaining a clean and hygienic environment, this also includes notifying families and educators when an excludable illness or disease is present in the Service, maintaining a record of children's and educators' immunization status, complying with relevant health department exclusion guidelines, and increasing educators' awareness of cross-infection.

SCOPE

This policy applies to children, families, educators, staff, visitors, approved provider, nominated supervisor and management of the Service.

IMPLEMENTATION

Immunisation is a reliable way to prevent many childhood diseases. Immunisation works by giving a person a vaccine (weakened or killed disease-causing bacteria or virus) against a particular disease. This makes the person's immune system respond in a similar way to how it would respond if they actually had the disease, but with less severe symptoms. The vaccine therefore leads to the creation of antibodies that provide future protection if the person comes into contact with the disease.

Immunisation also protects other people who are not immunised, such as children who are too young to be immunised, or people whose immune systems did not respond to the vaccine. This is because the more people who are immunised against a disease, the lower the chance that a person will ever come into contact with someone who has the disease. The chance of an infection spreading in a community therefore decreases if a large proportion of people are immunised, because the immune people will not become infected and can protect the vulnerable people; this is known as 'herd immunity'



Children must meet the immunization requirements to be eligible for Family Tax Benefit (FTB) Part A and Child Care Subsidy (CCS). As of **1 January 2018** children who are unvaccinated due to their parent's conscientious objection will no longer be able to receive CCS benefits. Children who cannot be fully vaccinated due to a medical condition or who are on an approved catch-up schedule may still be able to receive CCS benefits.

Management/Nominated Supervisor will

- Ensure information about immunisation, infectious diseases and exclusion periods is available to families at time of enrolment/orientation and is included in the Family Handbook.
- Advise parents and families about the National Immunisation Program (NIP)
- Ensure that evidence is provided for each child prior to enrolment that confirms the child is fully immunised for their age or has a medical reason not to be immunised (Immunisation History Statement from the Australian Immunisation Register (AIR) as evidence)
- Provide staff and families with information about vaccine-preventable diseases.
- Display wall charts about childhood immunization schedules
- Review children's immunisation regularly, updating the child's records kept at the service, and sending reminder letters and emails for families as required.
- Develop a staff immunisation record that documents each staff member's previous infection or immunisations (including dates).
- Require all new and current staff to complete the staff immunisation record.
- Update staff immunisation records as staff become vaccinated.
- Take all reasonable steps to encourage non-immune staff to be vaccinated.
- Require all staff to have up to date whooping cough vaccination and an annual flu shot
- Document advice given to educators and other staff, and any refusal to comply with vaccination requests.
- Notify the Public Health Unit of any outbreak of vaccine preventable diseases (1300 066 055).
- Notify families when an outbreak of a vaccine preventable disease occurs through various channels of communication:
 - Verbally
 - Through a letter from the educator or Approved Provider
 - Posting a note or sign at the entry of the Service
 - Via electronic message – text message or email
- Notify the Regulatory Authority of any incidence of a notifiable infectious illness or disease
- Exclude any child who is not immunised from the Service if and when an outbreak of a vaccine preventable disease occurs to protect that child and to prevent further spread of infection. In the instance of the child being immunised and the Immunisation record not provided to the Service – the child would be viewed as not being immunised.



- Advise any staff members who fall pregnant to visit their GP immediately and have a test for Cytomegalovirus (CMV) to check their immunity. Any pregnant staff member who is at a heightened risk will not change nappies and will double glove when coming into contact with any body fluids, including saliva.

Families will

- Adhere to the Service’s policies regarding *Control of Infectious Diseases, Immunisation, Sick Children* and exclusion requirements.
- Provide the Service with a copy of one or more of the following documents:
 - An AIR Immunisation History Statement which shows that the child is up to date with their scheduled vaccinations; or
 - An AIR Immunisation History Form on which the immunisation provider has certified that the child is on a recognised catch-up schedule; or
 - An AIR Immunisation Medical Exemption Form which has been certified by a GP
- Provide the service with an updated copy of their child’s current immunisation record each time the child receives a new vaccination. A current AIR Immunisation History Statement can be accessed at any time by the parent/guardian through logging in to their Medicare online account: my.gov.au
- Support their child’s exclusion from the Service if there is an outbreak of a vaccine preventable disease at the Service or if they come into contact with a person with a vaccine preventable disease, even if there is no outbreak at the Service.

Staff and visitors will:

(Visitors including health professionals, volunteers, students, committee members)

- ensure they abide by any Public Health Orders enforced around mandatory immunisation and vaccinations (including COVID-19 mandatory vaccination requirements)
- ensure they carry evidence of immunisation of the COVID-19 vaccination or a medical contraindication certificate, as per Public Health Order

Information to be displayed in Service		
Information	Website / Information	Phone Number
The National Immunisation Program (NIP) Service	https://beta.health.gov.au/initiatives-and-programs/national-immunisation-program	1800 020 103
Notification of an occurrence of an	Notify local Public Health Unit	1300 066 055



infectious disease/vaccine preventable disease	Provide information to families about the infectious disease Children unimmunised against vaccine preventable diseases must be excluded from care	
Australian Government Department of Health	In the event of a community spread virus – (Covid-19) publications from Government agencies will be displayed https://www.health.gov.au/resources/collections/coronavirus-covid-19-campaign-resources	1800 020 080

Australian Government Department of Health – Immunisation Saves Lives

Currently there are different immunization requirements for early childhood education and care services across different states. NSW requirements are listed below.

The National Immunisation Program (NIP) Schedule to be displayed in the service can be accessed and downloaded from <https://www.health.gov.au/resources/publications/national-immunisation-program-schedule-portfolio>

- NSW Health Phone number: 02 9391 9000
- Local NSW Public Health Unit Contact Details:
<https://www.health.nsw.gov.au/Infectious/Pages/default.aspx>
- NSW Health Immunisation Schedule
<https://www.health.nsw.gov.au/immunisation/Pages/schedule-changes.aspx>
- Immunise Australia National Hotline: 1800 671 811
- Australian Government, Department of Human Services:
<https://www.humanservices.gov.au/individuals/online-help/medicare/getting-your-immunisation-history-statement-using-your-medicare-online-account>

RESOURCES

AIR General Enquiries line 1800 653 809

Australian Government Department of Health *Get the facts on childhood immunisation-help protect your community* <https://campaigns.health.gov.au/immunisationfacts>

Australian Government Services Australia *Australian Immunisation Register*
<https://www.servicesaustralia.gov.au/individuals/services/medicare/australian-immunisation-register>

NSW Government Immunisation Enrolment Toolkit

Sharing Knowledge About Immunisation. (2020). <http://talkingaboutimmunisation.org.au/>



Time Out Brochure [Why do I need to keep my child at home?](#)

SOURCE

- Australian Children’s Education & Care Quality Authority. (2014).
- Australia Childhood Immunisation Register:
<https://www.humanservices.gov.au/customer/services/medicare/australian-childhood-immunisation-register>
- Australian Government Department of Education, Skills and Employment, (2020) *Child Care Subsidy immunisation requirements* <https://docs.education.gov.au/documents/immunisation>
- Australian Government – Department of Human Services
<https://www.humanservices.gov.au/individuals/online-help/medicare/getting-your-immunisation-history-statement-using-your-medicare-online-account>
- Australian Government Department of Health National Immunisation Program
<https://www.health.gov.au/initiatives-and-programs/national-immunisation-program>
- Early Childhood Australia Code of Ethics. (2016).
- Education and Care Services National Regulations (2011).
- Federal Register of Legislation *Privacy Act 1988*.
- Guide to the Education and Care Services National Law and the Education and Care Services National Regulations (2017).
- Guide to the National Quality Framework. (2017). (amended 2020).
- National Health and Medical Research Council. (2012). *Staying healthy: Preventing infectious diseases in early childhood education and care services*.
- NSW Public Health Act - NSW Government October 2017
http://www.health.nsw.gov.au/immunisation/Pages/childcare_qa.aspx#15
- Revised National Quality Standard. (2018).
- Sharing Knowledge About Immunisation. (2020) <http://talkingaboutimmunisation.org.au/>

REVIEW

Policy Reviewed	Modifications	Next Review Date
March 2017	Policy has been researched and reviewed, no changes made.	March 2018
September 2017	Updated the references to comply with the revised National Quality Standards	March 2018
October 2017	Updated to comply with new vaccination regulations in NSW. Effective January 1, 2018	March 2018



March 2018	<p>Amendments made to comply with changes to Immunisation requirements</p> <p>DELETED FROM PAGE 2 – Implementation paragraph 3:</p> <p>As of January 2016, new immunisation requirements came into force affecting childcare benefits and family assistance payments (the Commonwealth) and the enrolment of children in child care (in NSW). The Commonwealth has made changes under the 'No Jab, No Pay' measure to increase childhood vaccination rates causing families to no longer be eligible for child care benefits and family assistance payments with exceptions for children recorded with medical contraindications or natural immunity for certain diseases and those on a recognised catch-up schedule.</p>	March 2019
March 2019	<p>Additional information added to points</p> <p>Revised some wording</p>	March 2020
March 2020	<p>Additions to introduction statement</p> <p>Additional information added to content</p> <p>Resources section added</p> <p>Jurisdiction specifications checked for currency</p>	March 2021
September 2021	<p>Addition related to CCS requirements for immunization</p> <p>Updates to reflect 'no jab, no play'</p> <p>Links to nsw immunisation schedule checked and edited as required</p> <p>Further resources added</p>	April 2022
April 2022	<p>Policy review as part of annual cycle</p> <p>No major edits</p>	April 2023

Signature of Director: _____

Busy Kids Child Care